

Financial Assistance – Timeline

May 1st

- Request for Financial Assistance package sent to congregations by LCC.

June 30th

- Congregations to return the Financial Assistance Form to their Circuit Counsellor and Regional Pastor.

by July 31

- Each Circuit meets to review requests and submit proposals to their RMMC.

August 31st

- LCC to provide Regional Pastors with projected available funding for allocation to each RMMC.
- Currently receiving financial assistance? Mid-year review due.

By September 30th

- RMMC Financial Committees and RMMCs to meet to review requests and submit proposals to PMC.

by October 15

- PMC and RMMC representatives review proposals and provide recommendations to the LCC BOD.

by October 31

- LCC BOD to approve domestic mission budget proposal.

November 30th

- Each RMMC notifies congregations regarding the status of their application. Approvals are subject to change dependent upon congregational remittances meeting expectations.

by January 31

- Amounts are finalized by LCC BOD when final budget approved. Regional Pastors to notify congregations of any changes to their application funding.

by February 28

- LCC Accounting Department contacts approved congregations with funding disbursement details.

Financial Assistance – Instructions

1. Fill out the 2026 Request for Financial Assistance form

- Remember to include
 - Actual costs for expenses for the current year related to funding you have received
 - A detailed budget for the upcoming year
 - Contact information including name, email and phone number for a contact person

2. Submit the completed application to your Circuit Counsellor and Regional Pastor

- Go to www.lutheranchurchcanada.ca/contact to find the email for your Regional Pastor
- Go to www.lutheranchurchcanada.ca/who-we-are/circuits to find your circuit counsellor
- **Deadline – June 30**

3. Have a special project to fund?

Contact the Director of Domestic Missions Rev. Quast (jquast@lutheranchurch.ca) or your RMMC directly for an application form

Dates for Circuits and RMMCs

Circuits: review the requests and submit them with recommendations and comments to your RMMC by July 31.

RMMCs: review applications and recommendations received from circuits. Submit recommendations to the President's Ministry Council (PMC) by September 30.