

## **LCC BOARD and COMMISSIONS RESPONSIBILITIES and QUALIFICATIONS**

All candidates for the LCC Board of Directors and Commissions are expected to be fully committed to the Scriptures and Lutheran Confessions, to honouring and upholding the constitution and resolutions of the Synod, and to the mission and ministry of the Synod as demonstrated by their participation and involvement in the life of their home congregation. Each candidate should possess the ability and willingness to work with others. Specific responsibilities for the Board and Commissions are noted in various sections of the Handbook of Lutheran Church—Canada. Desired qualifications of members for the Board and Commissions are noted below. Candidates should be aware that they serve without remuneration. All elected positions are 4-year terms, beginning on September 1<sup>st</sup> following the synodical convention, with a limit of two consecutive terms.

### **Board of Directors (BOD) (Statutory Bylaws Article XI - XVI)**

Responsibilities: The Board of Directors is responsible for the legal, property, and financial affairs of the Synod, including planning, budgeting, finance, personnel and program review. It oversees the work of its appointed committees in the areas of communications and missions.

Desired Qualifications: Board members should be able to see the “big picture” both nationally and internationally. Experience on former district boards or on synodical boards or commissions is desirable, particularly for the clergy. Experience in law, finance, personnel, general administration and corporate planning is always helpful, as well as representation from the more typical lay persons who are active in the congregation and have been involved on the circuit, region (district), or synod level. Candidates for the BOD must be available for at least two face-to-face meetings a year which are normally held on Friday and Saturday, aside from various conference call meetings throughout the year.

### **Commission on Nominations and Elections (CNE) (Synodical Bylaws 2.087-2.091 / 2.095-2.103)**

Responsibilities: The CNE manages the nomination process for elected positions at the synodical and regional level, monitors the vetting process of nominees, and supervises the election of candidates to various positions at conventions of LCC. The Commission works with the President and synod office staff prior to conventions.

Desired Qualifications: Members of the Commission should have a good understanding of the internal structure of the Synod and the various boards, commissions, and councils to which individuals are nominated and elected. The CNE meets as needed prior to synodical conventions, either face-to-face meetings or via conference calls.

### **Commission on Theology and Church Relations (CTCR) (Synodical Bylaws 2.069 – 2.085)**

Responsibilities: The CTCR is responsible for assisting the president of the Synod, at his request, in fostering internal unity in the faith within the Synod and in relating to other church bodies. The Commission is also responsible for providing guidance to the Synod in matters of theology.

Desired Qualifications: Members of the Commission should be well-grounded in their knowledge of and commitment to the Holy Scriptures and the Lutheran Confessions and the doctrinal position of the Synod. They should have a good understanding of the internal workings of Lutheran Church—Canada. Above all, they should be motivated by a love for the Lord Jesus Christ which shows itself in concern for the pure teaching of the Gospel and the right administration of the Sacraments and for God-pleasing relationships with all members of the body of Christ. Candidates must be available for face-to-face meetings at least once a year which are normally held on Friday and Saturday.

**Commission on Adjudication (COA)** (Synodical Bylaws 7.035 – 7.065)

Responsibilities: The COA serves as the judicatory head of the Synod having jurisdiction over cases under which a member is removed from Synod, as well as all cases in which the Synod or one of its institutions or organizations is a “party.”

Desired Qualifications: Members of the Commission should be grounded in their knowledge of and commitment to the Scriptures and the Lutheran Confessions. They should also have a good understanding of the internal workings of LCC. Because of the judicial nature of this Commission, members should have a basic understanding of natural law, and some understanding of legal procedures with the ability to filter information in a logical manner. The COA meets only as needed.

**Commission on Constitution Matters and Structure (CCMS)** (Synodical Bylaws 2.059 – 2.067)

Responsibilities: The CCMS is responsible for the ongoing review of the corporate structure of LCC. It serves as a resource for proposals to alter the Statutory Bylaws, Constitution, and Synodical Bylaws of LCC and interprets the same upon request. The Commission revises the Handbook of the Synod after each convention and provides orientation to the Board of Directors and the various Commissions following a convention.

Desired Qualifications: Members of the Commission should have a good understanding of the internal workings of LCC and be familiar with the Handbook of the Synod. Involvement with the production and interpretation of Bylaws at a congregation, former district, or synodical level would be an asset. The CCMS meets as needed, usually via conference calls.



**Regional Mission and Ministry Council (RMMC)** (Synodical Bylaws 3.009-3.017)

Responsibilities: The RMMC assists the Regional Pastor by participating in mission and ministry planning, support, and caring for congregations, pastors, and deacons in each region of the Synod. The Council, which consists of the Circuit Counsellors or his designated clergy representative of the region and one layperson from each circuit, works with the Administrator of LCC in delivering financial support to missions and ministries in the region.

Desired Qualifications: Members of the Council should be familiar with the congregations and mission opportunities within their own Circuit. The RMMC meets two or three times a year. Lay members of the RMMC are elected at the synodical convention by delegates from each circuit congregation to a 4-year term. There are no term limits for this position.

**Board of Regents (BOR) – CLTS, St. Catharines & CLS, Edmonton** (Synodical Bylaw 6.001)

Responsibilities: The Board of Regents is the governing body of each seminary and is responsible for monitoring policies that guide procedures and practices in accordance with the seminary’s constituting bylaws and the MOU with LCC, supervising financial and administrative issues, and acts as the calling body for the teaching faculty.

Desired Qualifications: Members of the Board of Regents should have an understanding of the role of the seminary in pastoral/diaconal formation for LCC and theological education. Specific experience and knowledge in finance, administration, law, and Lutheran theology is desirable. The Board of Regents usually meets three times a year. Members of the Board of Regents serve for a 4-year term.

NOTE: the names of those selected at the convention are submitted to each Seminary BOR which makes the final official election or appointment.